

## **FIRE**

If there is a fire kids will exit to the nearest door. Elementary will exit through the back stairwell and preschool will exit through the double doors in the craft room. A volunteer will take the tablet with them that has the roster of all people that have checked into the classroom. A volunteer will double check each room (includes bathroom) and will get a final headcount. Once outside, children will move along the path near the church office, towards the church's meeting point for a fire, which is in the corner of the parking lot in the grass by the basketball goals. The meeting point will be communicated to parents beforehand and here is where children may be released back into care of the parent, but they must have parent card to check out their child.

## **TORNADO & INCLEMENT WEATHER**

In case there is a tornado or inclement weather we will take shelter in two locations in the kids area. The elementary students will shelter in the back room in the elementary room. Preschool students will shelter in the preschool play room. We will shelter in place until the weather has passed. Volunteers will make sure children are released to parents if they have their parent card.

*Manor Woods Kids*

